

HOW TO PAY

H2L

YOUR MOVE-IN FEES AND FIRST MONTH'S RENT



The fastest and most secure way to pay is by Faster Payment.

It's our preferred method of payment because in most cases we see it immediately, it's free for you to send it and for us to process it, and in just a small number of cases it might take 3 bank working days. If in doubt, ask your Bank if it "sends by Faster Payment". If it doesn't you'll need to pay either three bank working days before your Move-In, or by an alternative method.



If you have access to **Online or Internet Banking**, please log in as normal, and set up a payment to us using the following details: H2L Property Management Limited, Sort Code 60-24-77, Account Number 19039549. As a Reference please quote the first line of the address of the property you're moving into. We bank with NatWest Bank PLC so if your account is with NatWest as well, the payment will always be instant, and will show immediately on our system, subject to you having cleared funds.



If you have **Telephone banking**, please call your Bank or Building Society and ask them to make an immediate payment to us, to the following details: H2L Property Management Limited, Sort Code 60-24-77, Account Number 19039549. As a Reference please quote the first line of the address of the property you're moving into. We bank with NatWest Bank PLC so if your account is with Natwest as well, the payment will always be instant, and will show immediately on our system, subject to you having cleared funds.

It's important that we receive the full balance of your funds **before** your Move-In appointment, otherwise we may have to delay handing over keys to you. We hate doing this, so please be warned! If in doubt, be sure to pay 3 Bank working days before your Move-In date or arrange to pay by an alternative method.



If you'd prefer to pay by **Cash**, we ask that you pay in to any Branch of NatWest Bank PLC as this is by far the safest method.

You don't have to bank with Natwest. Go to any UK Branch, pick up a paying-in slip at the counter, and complete the following details: H2L Property Management Limited, Sort Code 60-24-77, Account Number 19039549. As a Reference please quote the first line of the address of the property you're moving into. Give the cashier the paying-in slip together with the cash. The cashier will stamp the Counterfoil and return it to you. It's important that you keep this receipt. The funds will show immediately on our system.

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You can, if you like, **bring cash to our offices**, or to the property on your Move-In appointment. However, we recommend against paying in person as we cannot give you any change. If you're bringing cash to our offices, please call Applications on 0845 302 2848 to make an appointment so we know when to expect you.



We don't really like **cheques** as they're costly to process and can take up to 10 Bank working days.

If you really must pay by cheque please arrange for your Bank or Building Society to give you a Bankers Draft, which we will treat as cash. If not, and you'd like to pay by personal cheque, we will need up to 10 Bank working days to process it and we won't be able to hand over keys to your property until we've had confirmation it has cleared. Please make any Banker's Drafts or personal cheques made payable to "H2L Property Management Limited".

Please note, we charge £25 plus VAT for any personal cheque that is returned to us Unpaid. This is to cover bank fees and our additional administration time.